



Thriving Beyond Boundaries

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CLTS Referral Intake Form

Client Information

Child's Full Name: _____
Date of Birth: _____ Gender: _____
Parent/Guardian Name(s): _____
Phone Number: _____ Email: _____
Home Address: _____
Emergency Contact Person: _____ Phone Number: _____

Referral Source

Referring Agency: _____
Referring Case Manager/Social Worker: _____
Phone Number: _____ Email: _____
Date of Referral: _____

CLTS Services Requested

☐ Mentorship ☐ Respite Care ☐ Daily Living Skills
☐ Community Integration ☐ Social/Emotional Skills ☐ Recreational/Wellness Activities
☐ Other: _____

Service Goals or Focus Areas

(Briefly describe why the child is being referred, including primary goals or needs.)

Diagnosis or Primary Support Needs

- ☐ Autism Spectrum Disorder
- ☐ Anxiety/Depression
- ☐ Development Disability
- ☐ Behavioral/Emotional Regulation
- ☐ Physical Disability
- ☐ Other: _____

Preferred Schedule / Availability

- ☐ Weekends
- ☐ Evenings
- ☐ Weekends
- ☐ Flexible

Specify times or notes:

Safety or Behavioral Considerations

(List any known triggers, medical needs, allergies, or safety concerns.)

Additional Notes or Requests

Approved Hours Per Week

Thriving Beyond Boundaries | Staff Section